

**Interim Guidelines for the Recording of Dual Credits in 2006-07
January 11, 2007**

1. Dual Credit Delivery Models

Three types of dual credit activity will be recognized by the Ministry of Education in 2006-07:

Model A

A secondary credit course taken by a secondary school student enrolled in a board, delivered by a secondary school teacher, which has dual credit value based upon an advanced standing agreement between the board(s) and the college(s), or that prepares a student to meet the requirements for apprenticeship Level 1 in-school curriculum standards followed by successful completion of the exemption test.

- i. Since the Ontario curriculum course is delivered by a secondary school teacher, these credits are not included in the calculation of the maximum of four dual credits.
- ii. Principals will use the existing Ontario curriculum course code and course name to record student achievement on the OST.
- iii. Students will receive credit recognition for their achievement in the secondary school course once they are registered in a college program. The college will process and record credit recognition according to the terms of the advanced standing agreement.
- iv. For registered apprentices, successful completion of the exemption test will lead to the granting and recording of the exemption from the Level 1 apprenticeship in-school curriculum standards by the Ministry of Training, Colleges and Universities and may result in advanced standing in a college program.
- v. For non-apprentices, successful completion of the exemption test will lead to college documentation and, upon registration as an apprentice, the granting and recording of the exemption from the Level 1 apprenticeship in-school curriculum standards by MTCU and may result in advanced standing in a college program.
- vi. Since a secondary school teacher delivers the preparation for the Level 1 exemption test through existing Ontario curriculum technological education courses, the principal grants credits in that discipline and records the student's achievement on the OST using existing course codes.

Model B

A college credit course* or Level 1 apprenticeship in-school training taken by a secondary school student enrolled in a board, delivered through team-teaching by a secondary school teacher and a college professor or instructor. This model occurs when the content of the secondary and postsecondary courses or apprenticeship level 1 in-school curriculum standards matches.

- i. *A college credit course in 2006-07 is a Year 1 college course or a college preparatory course.

- ii. Since the delivery of the college course or Level 1 apprenticeship in-school training through team-teaching directly involves a secondary school teacher delivering an Ontario curriculum course, these credits are not included in the calculation of the maximum of four dual credits.
- iii. Principals will use the existing Ontario curriculum course code and course name to record student achievement on the OST.
- iv. The college will record completion of the college course to document the student's achievement and will provide a copy of the record to the student upon request.
- v. The college will record completion of Level 1 apprenticeship in-school training delivered through team-teaching by a secondary school teacher and by a college professor or instructor where the level 1 in-school training is delivered by an approved TDA for that trade. This may also result in advanced standing in a college program. For registered apprentices, this will also lead to the recording of the completion of Level 1 apprenticeship in-school curriculum standards by the Ministry of Training, Colleges and Universities.

Model C

A college credit course* or Level 1 apprenticeship in-school curriculum standards taken by a secondary school student enrolled in a board, delivered solely by a college professor or instructor.

- i. *A college credit course in 2006-07 is a Year 1 college course or a college preparatory course.
- ii. A student may count a maximum of four credits for college-delivered courses, including apprenticeship Level 1 in-school training, toward the optional credit requirements for the Ontario Secondary School Diploma.
- iii. Only a secondary school principal of a school in an approved School College Work Initiative Phase 10 dual credit pilot project may award credit on a student's Ontario Student Transcript for a college-delivered course.
- iv. Principals will be provided with a new temporary Ministry course code, Ministry course title and credit value by the Ministry of Education for each college-delivered course in 2006-07 and will enter the new temporary Ministry course code, Ministry course title, credit value and mark achieved on the OST to document student achievement.
- v. The college will record completion of the college course to document the student's achievement.
- vi. The college will record completion of Level 1 apprenticeship in-school curriculum standards delivered by a college which is an approved training delivery agent for that trade. This may also result in advanced standing in a college program. For registered apprentices, this will also lead to the recording of the completion of Level 1 apprenticeship in-school curriculum standards by the Ministry of Training, Colleges and Universities.
- vii. A college record will be generated to document the secondary school student's achievement and will be sent to the secondary school principal. A copy of the college record will be kept in the OSR and will be available to the student.

Note: This maximum of four optional credits includes credits for music certificates accepted for credits.

2. Credit Value of Dual Credit Courses

The new temporary Ministry course codes, Ministry course titles and credit values of dual credit courses in the Phase 10 pilot projects that are delivered by college professors or instructors are provided by the Ministry of Education in attachment 2.